



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 4 January 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Ilott

Liz Leffman
Charles Mathew
Glynis Phillips

Emily Smith
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 15 March 2018

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read, Senior Policy Officer 07584 909530 katie.read@oxfordshire.gov.uk
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 colm.ocaomhanaigh@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

December 2017

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 14 December 2017 (**PSC3**) and to receive information arising from them.

4. **Petitions and Public Address**
5. **Service & Resource Planning 2018/19 to 2021/22 - Capital Investment Planning (Pages 7 - 16)**

10.10

On 14 December 2017, this Committee considered the revenue improvements, investments, pressures and savings options for 2018/19 – 2021/22. This report sets out another important element in the Service & Resource Planning process; the proposed capital programme and portfolio allocations for 2018/19 – 2027/28.

The Committee is RECOMMENDED to consider and comment on the proposed capital programme portfolio allocations for 2018/19 – 2027/28.

6. **Oxfordshire County Council Draft Corporate Plan 2018 - 2021 (Pages 17 - 102)**

10.50

This plan sets out the County Council's overarching strategy for the period 2018-2021. It states our updated vision for thriving communities in Oxfordshire and describes the council's main priorities and the specific actions that will be taken in the period to March 2019.

A short, public-facing document (the 'prospectus') has been produced and published which summarises the council's vision and priorities; we anticipate this document to be widely distributed and read by residents. The attached document expands on the prospectus, drawing together as much as possible of what we do, how we do it and how we are changing. We anticipate will be of interest to Councillors, staff, partners, inspectors and residents with a specific interest.

The Committee is RECOMMENDED to:

- a) **note the Draft Corporate Plan and make suggestions for amendments, prior to consideration by Cabinet on 23rd January; and**
- b) **agree to receive further updates on the performance measures and targets once developed, and that this will form part of the regular monitoring reported to the Committee on a quarterly basis.**

7. **Oxfordshire County Council Draft Equality Policy (Pages 103 - 106)**

11.20

The Equality Act 2010 introduced the Public Sector Equality Duty, the broad purpose of which is to integrate consideration of equality and good relations into the day-to-day business of public authorities. One of our responsibilities to comply with the Duty is to publish an Equalities Policy and set of Objectives every four years.

This paper is to introduce the proposed Equalities Policy and associated Objectives. The Policy has been written following the completion of a self-assessment tool produced by the Local Government Association and this tool highlighted areas of excellent practice by Council services which are described in the policy document. It also identified areas of improvement and these have been used as the basis for a set of 10 specific and measurable objectives which the Council will aim to achieve within the next four years.

The Committee is RECOMMENDED to comment on the three key issues as detailed in the report:

- a) **the draft Equality Objectives;**
- b) **the proposed new governance arrangements; and**
- c) **the proposed approach for consultation with the public, partner organisations, stakeholders and voluntary sector organisations.**

8. **Implementation of the Health Inequalities Commission Recommendations (Pages 107 - 118)**

11.50

The Health Inequalities Commission made many recommendations for many organisations in the NHS, Local Government and Voluntary and community Sector. The executive accountability for each recommendation remains with the individual organisation and partnership. In addition, many of the recommendations can be taken forward by individual bodies, for example, in the Voluntary Sector without reference to the Health and Wellbeing Board or other partners, and this is to be applauded.

The Health Inequalities Commission set out their advice on which organisation should lead implementation for each of the 60 recommendations. This report focuses on the recommendations where Oxfordshire County Council was proposed by the Commissioners as the lead agency in taking the work forward.

The Committee is RECOMMENDED to note progress in taking forward the recommendations where Oxfordshire County Council was proposed by the Commissioners as the lead agency in taking the work forward.

9. **Quarter 2 Business Management Report (Pages 119 - 140)**

12.30

This paper provides details of performance for quarter two 2017-18 for Performance Scrutiny Committee to consider before making comments to Cabinet at the end of January. The report, and any comments made by the Committee, are required so that

the Cabinet can monitor the performance of the council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

The Committee is RECOMMENDED to:

- a) Note the performance reported, in particular items which members wish to schedule for future scrutiny, and make any comments necessary for escalation to Cabinet before 23 January;**
- b) Note the ongoing work to improve business management and performance reporting.**

10. Committee Work Programme (Pages 141 - 144)

12.55

Discussion of the Committee's Work Programme for the next year.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.